

# Shane E. Rogers, CCEP, CSRM

Huntersville, NC | (704) 562-5545 | [contactme@shanespace.com](mailto:contactme@shanespace.com) | [www.linkedin.com/in/serogers](http://www.linkedin.com/in/serogers) | [www.shanespace.com](http://www.shanespace.com)

## PROFESSIONAL PROFILE

Enterprise risk and compliance professional with broad experience in public-sector governance, insurance programs, asset management, and operational risk oversight in complex institutional environments, translating regulatory requirements, financial data, and operational procedures into well-defined controls that strengthen decision-making, accountability, and strategic planning.

## SUMMARY OF IMPACT

- Directed enterprise risk, compliance, and insurance programs by aligning financial accountability, legal standards, and controls to protect assets.
- Designed and implemented governance frameworks by standardizing contracts, procedures, and risk controls aligned with North Carolina statutes.
- Led modernization initiatives automating verification, tracking, and approval workflows, reducing effort while improving accuracy and compliance.

## PROFESSIONAL EXPERIENCE

### Risk Management Analyst

*Central Piedmont Community College*

*Aug 2022 - Present*

- Managed enterprise risk operations by validating data accuracy, evaluating exposure, and applying governance-aligned controls to improve compliance.
- Led insurance procurement and renewals by coordinating with brokers, reviewing coverage structures, and aligning policy terms with risk tolerance.
- Developed integrated risk reporting by consolidating claims, budget, and asset data to improve leadership visibility and support informed decisions.
- Designed and standardized contracts, templates, and procedures to ensure compliance with North Carolina statutes and public-entity requirements.
- Implemented automated certificate of insurance tracking systems to improved vendor compliance oversight, reduced review timelines, and follow-up.
- Served as a primary risk and insurance advisor by briefing leadership on coverage options, claims trends, deductibles, and emerging exposures.
- Coordinated enterprise risk assessments by analyzing operational trends, identifying control gaps, and supporting mitigation planning campus wide.
- Maintained enterprise risk records by resolving discrepancies, applying quality controls, and ensuring documentation accuracy for audits and reviews.

### Equipment Coordinator

*Central Piedmont Community College*

*Oct 2010 - Aug 2022*

- Oversaw collegewide fixed asset management by auditing inventories, resolving discrepancies, and maintaining records to strengthen accountability.
- Designed centralized asset tracking systems integrating financial, technology, and inventory data to support lifecycle planning, reconciliation, and audits.
- Developed and enforced fixed asset policies aligned with institutional and state standards to ensure consistent capitalization, classification, and control.
- Coordinated annual asset audits by organizing staff, validating records, and producing documentation for compliance, review, and leadership reporting.
- Managed asset movement and disposition by documenting transfers, confirming approvals, and updating systems to ensure full compliance.
- Supported capital planning by analyzing asset conditions, utilization trends, and replacement timing while aligning future needs with budget priorities.
- Delivered asset management training and guidance to staff, improving consistency, compliance, and audit preparedness across the organization.
- Improved operational efficiency by refining inventory workflows, standardizing procedures, and strengthening documentation across asset processes.

## EDUCATION

### Catawba College

- B.B.A., Business Administration, *summa cum laude*

### Central Piedmont Community College

- A.A.S., Business Administration
- A.A.S., Accounting & Finance

### Mitchell Community College

- A.A.S., Information Systems
- A.A.S., Computer Programming

## CERTIFICATIONS

- Certified Compliance & Ethics Professional
- Certified School Risk Manager
- N.C. Property Insurance Producer
- N. C. Casualty Insurance Producer
- Six Sigma Greenbelt

## KEY ACCOMPLISHMENTS

- Strengthened asset reliability by standardizing documentation, improving traceability, and increasing audit readiness across institutional operations.
- Enhanced data accuracy by integrating risk, claims, and asset information, improving reporting quality for leadership decisions and planning initiatives.
- Improved operational efficiency by refining workflows, coordinating cross-functional support, and reducing delays across critical processes and service delivery.

## CORE STRENGTHS

- |                       |                    |
|-----------------------|--------------------|
| • Technical Analysis  | • Data Evaluation  |
| • Data Integrity      | • Asset Planning   |
| • Asset Controls      | • Condition Review |
| • Forecasting         | • Risk Analysis    |
| • Risk Prioritization | • Risk Reporting   |
| • Process Design      | • Process Control  |
| • Workflow Control    | • Controls Design  |
| • Audit Readiness     | • Policy Review    |
| • Compliance Focus    | • Compliance Ops   |
| • Governance Focus    | • Cross-Functional |

## TECHNICAL PROFICIENCIES

- Excel • Word • PowerPoint • Visio
- SharePoint • Outlook • eProcurement
- Acrobat • TrustLayer • SuperVision

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## COMPREHENSIVE CAREER HISTORY

**Risk Management Analyst** *Central Piedmont Community College* *Aug 2022 - Present*

- Directed enterprise risk and insurance operations by strengthening controls, improving documentation, and visibility.
- Managed policy and vendor compliance by refining workflows, standardizing requirements, and supporting audit readiness.
- Produced leadership-ready risk reporting by consolidating claims, assets, and financial data to support planning and decisions.

**Equipment Coordinator** *Central Piedmont Community College* *Oct 2010 - Jul 2022*

- Led fixed asset accountability by maintaining inventories, resolving discrepancies, and improving traceability across units.
- Built asset lifecycle controls by integrating tracking systems, documentation standards, and reconciliation processes for audits.
- Supported planning and audit activities through forecasting, audit coordination, and policy-aligned controls for oversight.

**Professional Retraining Participant** *NC Workforce Development Partnership* *Jan 2009 - Sep 2010*

- Completed a structured workforce retraining program to strengthen professional readiness and re-enter a new role track, reinforcing analytical discipline, documentation quality, and operational execution skills through targeted coursework, applied learning, and structured development activities later leveraged effectively in subsequent professional roles and responsibilities.

**Senior Inventory Analyst** *Flextronics* *Jan 2006 - Dec 2008*

- Managed inventory reporting and analysis by improving data accuracy, resolving variances, and supporting manufacturing.
- Supported planning cycles through forecasting inputs, reconciliation discipline, and cross-functional coordination efforts.
- Strengthened inventory controls by standardizing data handling, improving documentation, and reducing exceptions over time.

**Global Material Analyst** *Flextronics* *Jul 2003 - Dec 2005*

- Coordinated materials planning by monitoring demand signals, supporting supply alignment, and improving continuity.
- Performed root-cause analysis of inventory variances by validating data integrity and reducing recurring issues over cycles.
- Partnered with cross-functional teams to improve planning discipline, reporting accuracy, and accountability across operations.

**Document Control Specialist** *Flextronics* *Mar 2001 - Jun 2003*

- Maintained controlled documentation systems by enforcing standards, supporting audits, and protecting version integrity.
- Improved operational consistency by streamlining document workflows, reducing rework, and strengthening compliance.
- Supported cross-functional needs by coordinating approvals, managing updates, and sustaining documentation practices.

**Engineering Operations Specialist** *ASMO North Carolina* *Jul 1996 - Feb 2001*

- Supported operations by coordinating production needs, improving documentation accuracy, and enabling continuity.
- Strengthened operational controls by tracking materials and changes, improving data accuracy, and supporting schedules.
- Collaborated across teams to reduce bottlenecks through coordination, standard work reinforcement, and timely escalation.

**Assembly Line Supervisor** *ASMO North Carolina* *Feb 1994 - Jun 1996*

- Supervised daily line operations by coordinating staffing, meeting production targets, and maintaining quality and safety.
- Improved performance by reinforcing standard work, resolving floor issues quickly, and supporting continuous improvement.
- Maintained accountability by communicating priorities, tracking completion, and documenting issues for leadership review.

## SUPPLEMENTAL & VOLUNTEER WORK

**Pack Treasurer** *Cub Scout Pack 222* *Oct 2021 - May 2024*

- Managed financial tracking and reporting by organizing records, supporting budget decisions, and maintaining transparency.
- Strengthened financial stewardship by coordinating payments, tracking commitments, and ensuring clear documentation.

**Asset Protection Specialist** *Best Buy* *Aug 2018 - Jul 2020*

- Supported loss prevention by monitoring risk indicators, reinforcing procedures, and ensuring accurate incident reporting.
- Improved compliance by partnering with store teams to reinforce controls and maintain consistent reporting standards.

**Logistics & Inventory Assistant** *Carolina Premium Beverage* *Dec 2009 - Oct 2010*

- Supported inventory handling by tracking product movement, improving accuracy, and maintaining organized daily records.
- Improved workflow reliability by coordinating documentation and logistics tasks to reduce delays across receiving operations.